



Monday 30th June 2025

Dear Resident

As the owners of the site, we would like to inform you about the planned works involving the upcoming demolition of Shinfield Park (formerly known as Shire Hall) and associated buildings. Site preparation, followed by demolition works are scheduled to begin on or around Monday 14th July 2025 and are expected to continue for approximately four to five months. We understand that the news of demolition works in your neighbourhood can be unsettling and may cause some concerns, but we would like to assure you that we are committed to making the process as smooth and safe as possible for everyone involved.

Permission to Demolish: Earlier in the year we obtained permission from Wokingham Borough Council to demolish the existing buildings on the site, and we have subsequently given notice of the intended demolition to the Council. In planning terms this is known as Section 80 and 81 notices. This notice ensures that all necessary safety and environmental regulations will be met during the demolition process.

About the Demolition Team: The works will be carried out by Colins Demolition Ltd, a professional, trusted and experienced contractor specialising in safe and environmentally responsible demolition services. Their team is committed to maintaining a well-managed and respectful presence in the community throughout the demolition process.

What you can expect:

- **Preparation** - In the days leading up to the demolition works, you will notice increased activity on the site. This will be the demolition team preparing the site. This includes setting up safety barriers, storage and equipment facilities, and installation of staff welfare facilities e.g. canteen, changing rooms and toilet facilities.
- **Sound Levels** – You may notice increased activity during working hours. All operations will follow local guidelines to ensure a considerate environment.
- **Air Quality:** Dust suppression techniques such as water spraying will be used to manage dust and maintain clean air in the surrounding area.
- **Vehicle Activity:** There will be an increased movement of lorries and equipment to and from the site, but these will be carefully managed. Any larger vehicle movements will be scheduled to avoid the peak hours of 07:30 - 09:30 and 16:30 -18:30, Monday to Friday.
- **Safety Measures:** Safety is our top priority. The demolition site will be secured with fencing, and safety personnel will be on-site to ensure the well-being of residents and passers-by. CCTV will be operational outside of working hours.
- **Working Hours:** The demolition team will be on-site Monday to Friday from 8:00 to 18:00 and Saturday 08:00 to 13:00, if required. No work is planned for Sundays or public holidays.
- **On-Site Car Parking:** Car parking facilities will be provided for the demolition team on the site, away from the demolition zone. This means there will be no impact to parking on any local residential streets.
- **Access to Footpath:** The footpath running from Railton Close through the site connecting to Greenwich Road boundaries will remain open during the demolition process.



How we are going to demolish the main building: We thought you might be interested to know how we are currently planning to demolish the main building. This is planned to be done in phases, starting with Phase 1 and systematically moving through to Phase 7 – see demolition route plan overleaf. The final phase, following completion of the demolition of the main building will be to demolish the 2 bungalows to the north of the site.



The site will be managed by Mark Green, who will be your main point of contact for any questions or concerns throughout the demolition programme. You can reach Mark via:

- **Phone:** 07950 829878
- **Email:** Mark.green@collinsdemolition.co.uk

We do understand that these works may cause some inconvenience, and we apologise for any disruption it may cause, and we appreciate your patience and cooperation during this time. Our goal is to complete the work safely, efficiently, while being mindful of the local community.

Yours sincerely

ROBIN MEANS
ASSOCIATE DIRECTOR
WRENBRIDGE (FRELD READING) LLP